

Alternative Study Hour Request Form

This form must be submitted for each missed study session to Koldus 224
(Care of: NPHC Development Officer)



This form should be only be completed if you are unable to attend NPHC study hours on Sundays 6 pm-9 pm in the Military Sciences Building (Trigon 2nd floor or you are NCAA university athlete). Please complete the form in its entirety.

Requestor Name: _____
(Last Name) (First Name) (M.I.)

Date: _____ UIN: _____ Phone Number: _____

Must select one of the following options:

Reason for alternative study hours

- Work schedule does not provide opportunity to attend offered NPHC study hours**
*(if you check this box, you must offer an alternative option)
- NCAA university athlete**
(Please have the Associate Athletic Director of Academic Services sign all documentation)
- Utilizing supplemental instruction at offered study hour time**
- Meeting with instructor for further instruction**
- Paid tutoring services** (Please attach a receipt copy)

By signing as service provider, I understand I am stating all information on this form is accurate.

Printed Name of Service Provider: _____

Signature of Service Provider: _____

Title of Service Provider: _____ Service Provider Phone Number: _____

Date of Study: _____ Time In: _____ Time Out: _____

Additional Comments (Please explain in detail)

Please use my signature below as a stated agreement that the aforementioned information is correct. I also understand I can be held accountable for any false information on this form:

(Signature of Requestor)

NPHC Executive Board Use Only

- Request granted
- Further information is needed
- Denied request: (Reason _____)